

STATUTE
of the
CENTRE FOR PEACE STUDIES

December 2022

Pursuant to Article 13 of the Law on Associations (Official Gazette 74/14, 70/17), the Assembly of the Association Centre for Peace Studies adopted on December 17, 2022 the

STATUTE OF THE CENTRE FOR PEACE STUDIES

I - GENERAL PROVISIONS

Article 1

This Statute, in accordance with the Law and the Decision on Establishment, regulates the fields of activity of the Association "Centre for Peace Studies" (hereinafter: the Centre), the name, the headquarters and the fields of activity, the appearance of the stamp and the logo, the objectives, and activities for the realization of objectives, economic activity, methods of ensuring the publicity of the association's work, conditions and procedures of membership and termination of membership, rights, obligations and responsibilities and disciplinary responsibility of members and method of keeping the register of members, the bodies of the Centre, their composition and manner of convening meetings, the election, recall, powers, decision-making method and the duration of the term of office and the manner of convening the Assembly in the event of the expiry of its term of office, election and recall of the liquidator of the Association, dissolution of the Centre, assets, manner of acquisition and disposal of assets, assets management in case of termination of the Centre, manner of resolving disputes and conflicts of interest within the Centre, and other issues of importance to the Centre.

Article 2

The Centre is an association of citizens committed to social change based on the principles of nonviolence, peacebuilding and pacifism, respect for human rights, connecting education, research, public policy work, and activism.

Article 3

The Centre operates in accordance with the principles of:

1. autonomy in relation to any institution,
2. citizens' rights to free and voluntary self-organization and self-determination,
3. solidarity, tolerance, and support,
4. the publicity of its work, and
5. internal code of honour.

Article 4

The Centre works professionally, voluntarily, collectively, and publicly.

Article 5

The Centre keeps a register of members.

The register of members is kept electronically and contains information on personal name, personal identification number (OIB), date of birth, date of joining the association, membership category, e-mail address, and date of expiration of membership in the association.

The register of members is always available to all members and competent authorities at their request.

II - NAME, HEADQUARTERS, AND FIELD OF ACTION

Article 6

The name of the organization is Centar za mirovne studije. The abbreviation CMS is also used. In addition to the name in Croatian, the name in English is also used, which is Centre for Peace Studies and its abbreviation CPS.

Article 7

The Centre's headquarters is in Zagreb.

Article 8

The Centre operates on the territory of the Republic of Croatia.
The Centre cooperates with similar organizations in Croatia and abroad.

Article 9

The association has a logo.

The logo of the association consists of circles and intertwined lines as graphic elements. The sign depicts stylized human figures joined together to form a whole in which all parts are equal. In the middle of the sign is a circle that unequivocally communicates the centre located in the name of the association. The sign is orange. Next to the sign is the name of the association in Croatian and/or English. The name is written in black capitals.

Article 10

The stamp is circular, 40 mm in diameter, with a sign and title in Croatian (Centar za mirovne studije, Zagreb) and English (Centre for Peace Studies, Zagreb). The Croatian name is in the upper part of the circle, and the English name of the association is in the lower part.

IV - OBJECTIVES AND ACTIVITIES FOR REALIZATION OF THE OBJECTIVES

Article 11

The objectives of the Centre are to promote a culture of nonviolence and social change by connecting education, research, work on public policy and activism, i.e. promoting and upholding the values of nonviolence, social justice, respect for human rights, the right to equal treatment, tolerance and acceptance of differences and diversity. The Centre develops participatory learning processes that involve reflecting, articulating, and sharing the practical experiences of individuals whose call is to transform conflict and build socially just relationships.

The activities of the Centre are:

1. Encouraging a creative exchange of theoretical and practical approaches to peace education, conflict transformation and building of social justice through workshops, seminars, trainings and study programs.
2. Encouraging research into topics related to peacebuilding, peace education and human rights, with particular reference to experiences from Croatia and the wider region.
3. Proposing, advocating and monitoring national and international public peace and human rights policies.
4. Supporting networking and exchange of post-war and transitional experience in peacebuilding and protection, and in promoting human rights in Croatia and beyond through international development cooperation projects.
5. Providing information, social services, free legal aid and support to victims of social injustice and marginalized social groups.
6. Supporting networking and exchange of experience on peacebuilding in Croatia and the wider region affected by the wars of the 1990s.
7. Providing information, support, and partnerships to local emerging initiatives and to work in the areas of activity of the Centre.
8. Developing a culture of dialogue and a culture of non-violent living.
9. Promoting an activist approach in the local community.
10. Continuous self-education for the members and participants of the Centre's programs, improving the understanding of peace work and initiating new models of self-education.
11. Involvement in related international organizations.
12. Promoting volunteering and active participation of young people in society.
13. Publishing books, publications and other materials related to peacebuilding and human rights.
14. Organizing national and international conferences on topics related to peacebuilding and human rights in the post-war environment.
15. Participation in international peace and expert panels.
16. Organizing thematic seminars for peace groups and other organizations in Croatia.
17. Publishing brochures, newsletters and theoretical educational publications on the matters of peace education, peacebuilding, and human rights issues.
18. Translation of reference materials in the field of their activity.
19. Collecting accessible material on peacekeeping organizations in Croatia.
20. Publication of the Centre's activities in the media.

21. Organizing concerts, public forums, exhibitions, video screenings on topics related to peacekeeping and human rights.
22. Media production in line with the objectives of an action.

Article 12

In order to achieve its objectives, the Association shall, in accordance with special regulations, carry out the following economic activities:

- publishing - publishing books, professional and other publications, and audio-visual materials, scientific and other research,
- consulting and consulting services, organization of meetings, trainings, seminars, and conferences, and
- sale of its products in accordance with the Trade Law.

Article 13

The Centre operates in the following areas: democratic political culture, culture and the arts, human rights, international cooperation, education, science and research, social activity and other areas in accordance with the objectives.

V - CENTRE MEMBERS, RIGHTS, OBLIGATIONS, AND RESPONSIBILITIES OF MEMBERS

Article 14

Membership in the Centre is voluntary.

One becomes a member of the Centre for Peace Studies on the day of the Assembly's decision on admission to membership.

He or she may become a member of the Centre as an adult who declares and confirms by his / her actions his / her desire and ability to work towards the achievement of the Centre's objectives, and accepts the provisions of the Statute.

Membership in the Centre can be regular, supporting and honorary.

Unless specifically indicated, the term "member" in this Statute refers to a regular member.

Regular members of the Centre for Peace Studies who do not attend the Annual Assembly twice in a row will be promoted to supporting members of the organization.

The decision on the transition of individual members from regular members to supporting ones is made by the Executive Board of the CPS with the consent of the Permanent Working Body of the Assembly in the current year between the two Assemblies, and at the latest in preparation of the Assembly of the current year.

A supporting member may request a transition to regular membership by attending a regular CPS Assembly. The decision, in this case, is made by the Assembly.

Article 15

Regular members have the right to:

1. elect and be elected to the governing bodies of the Centre,
2. access the Centre's activities,
3. direct decision-making on all issues related to the Centre's work through the Assembly,
4. participation in the implementation of the Centre's activities, in accordance with the approved activity programs and
5. use of its information and documentation material, in accordance with the technical capabilities of the Centre.

Regular members have the obligation and responsibility to:

1. act on the achievement of the Centre's objectives,
2. request and give information to the membership on the Centre's activities,
3. participate in the work of the authorities and bodies of which he/she is a member, including participation in joint decision-making,
4. pay annual membership fee and
5. Compliance with the provisions of this Statute and other general acts of the Centre.

Article 16

Supporting members have the right to:

1. receive regular information on the Centre's activities,
2. participation in the work on accomplishing the Centre's activities
3. give proposals and opinions at the Assembly, or through other spaces for public discussion within the Centre.

Supporting members have the obligation and responsibility to:

1. work on the achievement of the Centre's objectives,
2. compliance with the provisions of this Statute and other general acts of the Centre and
3. pay membership fees.

Article 17

Honorary members are members who, through their work, make a valuable contribution to the achievement of the Centre's objectives of promoting a culture of non-violence and social change through activism, education, and research.

Article 18

Membership in the Centre ceases:

1. when the Centre ceases to operate,
2. by a written statement of withdrawal from membership,
3. by expulsion from membership,
4. by deletion from the register of members or

5. by death.

Article 19

A person who by his / her actions inflicts damage to the reputation or objectives of the activity, in violation of the Statute of the Centre and other acts of the Centre, shall be excluded from membership.

A person who, even after a written warning from the Executive Board, does not actively engage in the realization of the objectives of the Centre's activities, or otherwise fails to fulfil the obligations of a member of the Centre, shall be deleted from the records.

Once a year, the Executive Board is obliged to check compliance with the statutory conditions for deletion from the records, to make and implement a decision on the deletion or transition of regular members into supporting ones, at the latest during the preparation of the current Assembly.

The decision of the Executive Board on exclusion or deletion from the register of members shall be entitled to appeal to the Permanent Working Body of the Assembly within 15 days after sending the notification of exclusion or deletion to the e-mail address of the member given to the Executive Committee for membership records.

Once a year, the Executive Board is obliged to check the validity of the e-mail addresses of the members it keeps in the records, and by the end of January of the current year at the latest.

A decision of the Permanent Working Body on a complaint about exclusion or removal from the records must be reviewed at the first subsequent Assembly, whose decision on exclusion or removal from membership is final.

Any member of the Centre may submit a proposal, in writing, to initiate the procedure of exclusion or removal from the register.

VI - MEANS OF WORK

Article 20

In order to carry out its activities, the Centre generates revenues through membership fees, voluntary contributions, donations from Croatian and foreign foundations, donations from private companies, through economic activities and other income in accordance with the law.

The assets of the Centre are managed and disposed of by the Executive Board in accordance with the decisions of the Assembly, in accordance with the applicable regulations on material and financial operations of non-profit organizations. The Centre may dispose of its property only for the pursuit of the objectives and pursuit of the activities specified in the Statute, in accordance with the law.

The Centre allocates all the revenue that it generates for the improvement of its activity, material costs, for the costs of salaries and the fee for providing the service.

All revenues and expenses are determined by the Financial Plan which is made for the following calendar year. Each year for which the financial plan is made, a final statement is drawn up.

Article 21

The assets of the Centre consist of the funds it has received through payment of membership fees, voluntary contributions and gifts, funds acquired by the association by performing activities that achieve its objectives, performing economic activities, financing programs and projects of the association from the state budget and budgets of local and regional self-government units, funds and / or foreign sources, as well as other monetary assets acquired in accordance with the law, immovable and movable property, as well as other property rights.

VII - BODIES OF THE CENTER

Article 22

The bodies of the Centre are:

1. The Assembly,
2. The Executive Board and
3. The Permanent working body of the Assembly.

A. The Assembly

Article 23

The Assembly consists of all regular members of the Centre.

The Assembly is the highest governing body of the Centre, with the right to review and evaluate the work of all governing bodies and forms of the Centre's activity.

The Assembly reserves the right to review or amend any decision taken within the Centre between two sessions of the Assembly.

Article 24

The Assembly may be regular and extraordinary.

The session of the Assembly can be organized online, and the decisions of such a session are as valid as those organized live.

Article 25

The Regular Assembly is held once a year in accordance with the annual activity program.

Article 26

The Assembly is convened by the Executive Board on its initiative or at the proposal of the Permanent Working Body of the Assembly, or by at least 20 regular members of the Centre.

If the Executive Board does not convene the Assembly within 30 days from the date of receipt of the proposal referred to in paragraph 1 of this Article of the Statute, it is the proponents' right to independently prepare and convene the Assembly.

The conveners of the regular session of the Assembly are obliged, in accordance with the Statute, to submit the agenda and necessary materials for qualified decision-making at the regular session of the Assembly at least 14 days before the session is held.

In the case of the expiry of term of office of the Centre's bodies, the Assembly shall be convened by the last representative person registered in the Register of Associations or at least three members of the association, who are registered in the register of members before the expiry of term of office of the Centre's bodies.

Article 27

The Assembly may make legitimate decisions if more than half of the total number of Assembly members is present.

As a rule, the Assembly makes decisions by consensus, and if consensus is not reached, Art. 29 of the Centre's Statute describes the necessary majorities for particular decisions.

Article 28

An extraordinary Assembly is held when the immediate needs and interests of the Centre so require.

The Assembly may, at extraordinary sessions, and at the request of the convener of the Extraordinary Session, decide by a written statement of all members present.

Members of the Assembly declare YES or NO to one question clearly defined by the convener and submit the signed statement with the answer to the Centre.

The conveners of an extraordinary session are obliged, in accordance with the Statute, to submit the agenda and necessary materials for qualified decision-making at the extraordinary session at least 14 days before the session is held, or the deadline for the written statement of the members.

In an extraordinary session, it is not possible to discuss and decide on issues that were not included in the agenda that was submitted by the conveners within the prescribed period to the members of the Assembly.

Article 29

The Assembly:

A / A two-thirds majority (2/3) of the total number of members present at the Assembly:

1. decides on the termination of the Centre and
2. decides on the distribution of assets after the termination of the association.

B / a simple majority (50% + 1) of the total number of members present at the Assembly:

3. adopts the Statute of the Centre and its amendments,
4. adopts the Rules of Procedure of the Assembly,
5. adopts other general acts of the Centre,
6. adopts the Rules of Procedure of the Executive Board,
7. adopts the Rules of Procedure of the Permanent Working Body of the Assembly,
8. decides on the amount and payment method of the membership fee,
9. makes a decision on establishing criteria for particular categories of membership,
10. decides on granting the Honorary Member of the Centre status, upon the proposal of at least 10 members,
11. elects and dismisses members of the Executive Board, the Permanent Working Body of the Assembly
12. appoints and dismisses individuals and working bodies at the Centre, giving them, by special decision, specific duties within the area of their competence,
13. adopts the Centre's work plan and financial plan for the next calendar year,
14. considers and approves the annual financial report and the work report for the previous calendar year of the Centre;
15. adopts the Centre's work and development programs on the proposal of the Executive Board,
16. considers and adopts work reports of the Executive Board and the Permanent Working Body of the Assembly;
17. considers and adopts work reports of all individuals and working bodies appointed by the Assembly,
18. considers and approves work reports of all forms of the Centre's activity between the two Assemblies;
19. makes decisions on second-degree appeals that are final,
20. decides on the change of objectives and activities, economic activities, and termination of work,
21. decides on status changes,
22. decides on association into alliances, communities, networks and other forms of connecting the Centre,
23. makes other decisions within its jurisdiction, in accordance with Article 18 of the Law on Associations,
24. adopts a Protocol for the Protection of Workers against Mobbing and Other Harassment and
25. elects and revokes the liquidator of the Centre.

In the event that the Assembly does not accept the performance reports referred to in paragraphs (B) points 16 to 18 of this Article, the mandate of that body or individual shall be made available and the election of the body or individual shall be convened.

B. The Executive Board

Article 30

The Executive Board is made up of permanent representatives of the Centre's active projects and programs.

The Executive Board is elected and dismissed by the Assembly for a term of two years, on the proposal of members of the Centre's active teams of projects and programs.

Members of the Executive Board may be regular members of the Centre who are representatives of active programs and projects.

The work of the Executive Board is governed by the Rules of Procedure of the Executive Board.

Article 31

The Executive Board is convened by members of the Executive Board, as a rule, rotating once a month, and more than once if necessary.

The Executive Board may make legitimate decisions if a simple majority of the members is present. As a rule, the executive board decides by consensus. If consensus is not possible, the Executive Board shall decide by a simple majority of all members of the Executive Board.

The Executive Board, within its membership, shall elect one or more members authorized to represent the Centre.

The Executive Board informs the membership and the Permanent Working Body of the Assembly on a regular basis in writing.

The Executive Board has the right to deny the Assembly an explanation of a particular decision in writing if such sharing of information would violate the right to privacy or some other right of individuals. In that case, at the request of at least one member, the Executive Board is obliged to give an explanation at the first following session of the Assembly held live.

Article 32

The Executive Board has the following rights and responsibilities:

1. prepares the Assembly session,
2. implements and interprets the decisions, conclusions, and positions of the Assembly between the two sessions,
3. at the operational level coordinates the work of all activities or forms of organization and activity of the Centre,
4. ensures permanent informing and professional development of the members of the Centre, as well as informing the public about the activities of the Centre,
5. proposes to the Assembly admission to membership of the Centre,
6. appoints and dismisses persons who permanently or occasionally represent the Centre,
7. adopts the decision on creation of new thematic programs, on the proposal of the activity managers,
8. coordinates the work of all the Centre's bodies in raising financial resources for the implementation of activities,
9. decides to change the address of the Centre's headquarters,
10. makes decisions on the use of the Centre's assets,
11. makes decisions on exclusion or removal from membership in the first instance,
12. decides on professional engagement for CPS's work needs: leads the process of hiring new workers; determines the proposal of rights and duties of professionally employed persons and determines the proposal of financial compensation for professional engagement in CPS,
13. sets strategic priorities in the field of activity financing,
14. determines the proposed changes and interprets the provisions of the Statute of the Centre,
15. determines the proposal of the Rules of Procedure of the Assembly,

16. determines the proposal of the Strategic Plan,
17. determines a proposal for the Centre's work plan and financial plan for the next calendar year,
18. determines the proposal for the Centre's annual financial report,
19. determines the proposal of other decisions within the competence of the Assembly,
20. adopts the proposal of the Rules of Procedure of the Executive Board,
21. submits a report on its work to the Assembly,
22. proposes the liquidator to the Centre's Assembly,
23. makes other decisions within the area of its competence,
24. appoints and dismisses the Council to the Centre's Executive Board for whose work it is responsible and whose work it reports to the Assembly,
25. submits to the Permanent Working Body of the Assembly the required documentation on the work within 7 working days and gives statements in relation to the allegations from the complaints under Art. 34 of the Statute within 15 working days,
26. submits to the Permanent Working Body of the Assembly reports of conduct following the workers' reports referred to in Art. 34 of the Statute and
27. appoints the Commissioner for the Dignity of Workers at the proposal of the Workers.

C. Permanent Working Body of the Assembly

Article 33

The Permanent Working Body of the Assembly is elected by the Assembly for a term of one year, with the possibility of extending the term. The Permanent Working Body of the Assembly consists of five members who volunteer their activities using telecommunication tools and hold meetings as needed.

As a rule, the Permanent Working Body of the Assembly makes decisions by consensus, and if no consensus is reached, by a simple majority vote of the total number of members.

The work of the Permanent Working Body of the Assembly is regulated by the Rules of Procedure of the Permanent Working Body of the Assembly.

Article 34

The Permanent Working Body of the Assembly:

1. proposes the proposal of the Rules of Procedure of the Permanent Working Body of the Assembly to be adopted by the Assembly,
2. submits a report at regular sessions,
3. makes decisions on non-anonymous complaints or objections to decisions of the Executive Board or the business of CPS that it has received; on the received complaint or objection to the work of the Executive Board or the decision of the Executive Board on deletion from membership records, the Permanent Working Body of the Assembly is obliged to initiate the actions within 5 working days from the date of receipt,
4. has the right to convene the Assembly in the case referred to in Article 26, paragraph 1 of this Statute,
5. has the right of free access to data on the work of the Centre for Peace Studies, and to ask for the provision of documentation of the Centre for Peace Studies' work from the Executive Board or

individual employees in accordance with the provisions to respect the obligation of personal data protection,

6. has the right to ask the members of the Executive Board and the members of the Centre for Peace Studies to comment on the irregularities identified in the appeal or complaint,

7. has the right to ask the Executive Board to remove the irregularities in work and to prescribe a deadline within which the irregularities must be removed,

8. elects and dismisses between two Assemblies up to 1/3 of the members of the Executive Board, whose appointment/dismissal must be confirmed at the first next Assembly.

VIII – LEGAL AND OTHER REPRESENTATION

Article 35

The Centre is represented by at least two members of the Executive Board, based on the previously adopted Decision on Appointment.

The decision on the appointment of persons authorized to represent the Centre is made by the Executive Board.

The Executive Committee may, temporarily or permanently, authorize other persons to represent the Centre.

Article 36

The appointment decision referred to in Article 35 of this Statute must state that a person:

1. is responsible for the legality of the Centre's work,
2. signs the acts within its competence or the competence of the Centre,
3. is the principal of the execution of the Centre's Financial Plan,
4. is responsible for the financial operations of the Centre, in accordance with its authority,
5. participates in the work of the Executive Board and
6. performs other tasks in accordance with the law, statute, and acts of the Centre.

IX – PUBLICITY OF THE WORK

Article 37

The work of the Centre is public.

The publicity shall be realized by internal notification of members, by its publishing activity, by informing the media about the work of the Centre, in accordance with the regulations on public information or publishing activity, and another appropriate manner.

The Centre regularly publishes an annual financial and narrative report.

X - METHOD OF SETTLEMENT OF DISPUTES AND CONFLICT OF INTEREST WITHIN THE ASSOCIATION

Article 38

Members in all matters of interest and importance to the Centre must act honourably, honestly, conscientiously, responsibly and impartially while maintaining their credibility and credibility of the Centre.

Article 39

In the event that the private interests of a member are contrary to the interest of the Centre or where the private interest affects or may affect the impartial work of a member in the performance of the Centre's activities, the member found in a conflict of interest shall immediately inform the Executive Board thereof.

Article 40

In case of doubt about a possible conflict of interest, any member may request the opinion of the Executive Board. In the event of a potential conflict of interest, the Executive Board shall give a reasoned opinion no later than 15 days after the receipt of the request.

In assessing the existence of a conflict of interest, particular consideration shall be given to the nature of the work and the activity performed by the member.

Upon joining the Centre, members are obliged to arrange their private affairs to prevent a foreseeable conflict of interest, and if such a conflict arises, members are obliged to resolve it in such a way as to protect the public interest. In case of doubt about a possible conflict of interest, the member is obliged to do everything necessary to separate the private from the public interest.

Article 41

If there is a dispute between the members of the Centre that interferes with or impedes the work of the Centre and cannot be resolved through the procedures prescribed by this Statute, the members are obliged to try to resolve the dispute by conciliation.

If the conciliation procedure fails, the members of the Centre for Peace Studies settle the dispute before a local court with jurisdiction.

XI - TERMINATION OF THE CENTER

Article 42

The Centre shall cease to operate on the basis of a decision of the Assembly or by law.

The Assembly makes the Decision to dissolve the Association if it concludes that there is no need or condition for further work. In the event of termination of the association by the occurrence of legally specified grounds for termination, all assets of the Centre shall be delivered to the association, institution or foundation which have the same or similar statutory objectives, based on the decision of the Assembly.

Article 43

Upon termination of the work of the association, the liquidation procedure in accordance with the Law on Associations is carried out by the liquidator.

The liquidator is elected and recalled by the Assembly at the proposal of the Executive Board or the Assembly.

XII - TRANSITIONAL AND FINAL PROVISIONS

Article 44

The Centre is a member of the Croatian Anti-War Campaign Alliance.

Article 45

This Statute shall enter into force on the day of its adoption and shall be applied on the day of its entry into the Register of Associations of the Republic of Croatia.

On the day of registration of this Statute, the Statute of the Centre from July 11, 2020, shall cease to be valid.

The statute shall be signed by the person, authorized to represent the Centre, by name, surname, designation and personal signature.

Zagreb, December 17, 2022

For the Centre, the person with powers of representation

Iva Zenzerović Šloser, Executive Board Member and Organisational Manager